

St Brendan's School P&F Agenda August 2018

Attendees: Geneva Higgins, Lisa De La Haye, Patrick Shine, Brendan Gerrard, Helen Claes, Carmel Fitzgerald, Nicole Cole, Simone Embleton, Peta Shine
Apologies: Carrie Leary, Laureen Smith

Item	Information	Decisions / Actions / Due / Responsible Person
Meeting opened	6.30 pm	
Minutes from previous meeting	No June minutes as no June meeting was held due to a lack of a quorum.	
Correspondence	<p>Correspondence received from:</p> <ul style="list-style-type: none"> • <u>Dept of Prime Minister & Cabinet</u> - NAIDOC 2018 funding application for the St Brendan's Community Bash 2018 submitted by Lisa De La Haye on behalf of the St Brendan's P&F group. This application was not successful for this year. The P&F group thanks Lisa for her work in submitting the application. • <u>Australian Charities and Not-for-profits Commission (ACNC)</u> – letter received 16 July regarding 2017 Annual Information Statement that was due by 30 June 2018. • <u>Invitation to P&F Federation dinner/event</u> – 30 July 2018 for Catholic Education Week to be held at Nudgee College. • <u>Graham Perrett, Federal Member for Moreton</u> - \$250 cheque donation received for the St Brendan's Community Bash 2018. • <u>Grant Submissions</u> <u>Gambling Community Benefits Fund Grant</u> - \$100,000 information received 12 July 2018. EOI to be in by 31 August <u>The Stronger Communities Programme (SCP)</u> provides grants of between \$2,500 and \$20,000 to community organisations and local governments for small capital projects that delivers social benefits for local communities. Applications close: 11 October 2018 5:00 pm AEDT 	<p>Peta to email Laureen regarding whether this information has been submitted</p> <p>Notice was displayed on the school noticeboard for communication to St Brendan's School community.</p> <p>Peta to email Jen/Carmel in the office to have this cheque banked asap.</p> <p>Peta to investigate submitting a grant for portable shades for the school in either of these two grant programs</p>

	<ul style="list-style-type: none"> • <u>Plastic Bag Ban</u> – email received from Trevor Reid (Financial Services, Brisbane Catholic Education) regarding the use of new and recycled single use plastic bags. Information to note is: Schools and P&Fs should not be using the single use bags at any time when a transaction has occurred. The definition of a “retailer” for the purpose of the act is very broad and includes any person who sells goods in trade or commerce (see website below). http://www.gldbagn.com.au/about-the-ban/ <p>It was moved that the inwards correspondence be accepted and the outwards correspondence be endorsed.</p> <p>Moved: Helen Claes ; Seconded: Lisa</p>	<p>Patrick is aware of this in regards to the fete and will communicate to fete convenors/fete volunteers.</p> <p>Nicole will ensure that an update/reminder is included in the St Brendan’s school newsletter to ensure the school community is aware for school events.</p>
Principal’s report	No Principal’s report was provided. Apologies from Nicole.	
Treasurer’s report	<p>Information as at 31 July 2018 Current balance P&F account \$21,683.90 Current balance tuckshop account \$7372.08 Income for month Expenditure for month: Moved that the Treasurer’s Report be accepted and accounts approved for payment.</p> <p>Moved: Peta ; Seconded: Lisa</p>	
General Business	<p><u>School Uniforms</u></p> <p>Peta raised whether the Prep students could wear the Formal School uniform from Prep in 2019. The Uniform Shop has many smaller sizes of stock in the formal uniform which would be good to seel before the newer stock arrives which is currently being sourced with the new St Brendan’s branding.</p> <p>Attendees at the meeting raised no objections to Preps wearing the formal school uniform from 2019, excluding the sport days when all school grades were their sports uniform.</p> <p><u>BBQ purchase</u></p> <p>School staff have identified that the current BBQ is falling apart and has broken parts with the suggestion that a new BBQ be purchased by the P&F. A safe/working BBQ is required for the St Brendan’s Community Bash 2018. Patrick provided quotes from two suppliers:</p>	<p>Nicole to take to teachers at next staff meeting to gain their views on Preps wearing the formal uniform. To bring feedback to the next P&F meeting</p> <p>Patrick to contact Barbeques Galore regarding purchase of Footymaster BBQ.</p>

	<ul style="list-style-type: none"> • Barbeques Galore Footymaster BBQ - \$799 (4 burner, 1300mm wide x 1050mm high) • Bunnings Jumbuck BBQ (6 Burner \$298) <p>A preference vote was undertaken with Bunnings: 2 votes and Footymaster: 3 votes.</p> <p>Recommendation: The P&F purchase the Footymaster BBQ from Barbeques Galore in time for the St Brendan's Community Bash</p> <p>Moved: Patrick ; Seconded: Lisa</p>	<p>Patrick to ask for donation of BBQ utensils and cover.</p> <p>Also need to ascertain payment method with BBQ Galore (i.e. Invoice)</p>
Father's Day Stall	<p>Peta enquired about the status of the Father's Day Stall 2018 organisation/stock was going. Nicole advised that Sarah Boase has everything organised for the Father's Day Stall and will Nicole will meet with Sarah in the next week to finalise gifts etc. for stall.</p> <p>Moved: Geneva ; Seconded: Peta</p>	Nicole to meet with Sarah
Next meeting	Tuesday 4 September @ 6.30 pm (Moved from 11 September as this will be the Choral Festival Performance evening)	
Meeting closed	7.40 pm	

2018	P&F MEETINGS - TUESDAY 6:30pm First Tuesday of month General Meetings unless otherwise noted	P&F EVENTS
TERM 1 (Tue 23 Jan – Thur 29 Mar)	13 th February Extra-ordinary General Meeting + General Meeting 6 th March	Harmony Night – Friday 2 nd March Working Bee – Sunday 25 th March
TERM 2 (Tue 17 Apr – Fri 29 Jun)	1 st May 5 th June	School Disco – Friday 20 th April Mothers' Day Stall – Friday 11 th May Trivia Night – Saturday 19 th May
TERM 3 (Mon 16 Jul – Fri 21 Sep)	7 th August 4 th September	Mother's Night – Friday 27 th July Fete Working Bee – Sunday 19 th August Fete set up – Saturday 25 th August Fete – Sunday 26 th August Fathers' Day Stall – Friday 31 st August
TERM 4 (Mon 8 Oct – Fri 7 Dec)	9 th October 6 th November AGM + General meeting	Movie Night – Friday 10 th November